

## Albany County Fire District #1 Board Meeting Minutes August 18, 2021

This meeting was held as a hybrid meeting with in-person attendance for Board Members, Board Staff, Chiefs and others, as well as through Zoom. (*Formal action taken by the Board is indicated via italics.*)

1. Call to Order: Meeting was called to order at 5:01 pm. Board members present were Luke Hawkins, Art Sigel and Brett Wadsworth on Zoom.
2. Minutes of July 18, 2021 Meeting: Under 9c, correct to Chairman Hawkins. *Chairman Hawkins moved to approve the minutes as amended. Motion was seconded by Secretary Sigel and approved unanimously.*
3. Comments from the Public: No public comments
4. Financial Report: On the cash flow projection there was a change under federal fire receipts, “anticipated” in not included. For Fire Pay Outstanding, this is the second 50% that has not yet been paid to firefighters.
  - a. Bills to Be Paid: *Secretary Sigel moved to approve the financial report as presented. Motion was seconded by Chairman Hawkins and approved unanimously.*
5. Outside Agencies/Guests:
  - a. LFD – Continued work on the drill ground and burn buildings, there has been delivery delays on the steel.
  - b. EMA – Not available
  - c. LARC – Not available
  - d. County Fire Warden – Not available
6. Board Topics:
  - a. Fire Pay – Working on processing fires for payment and updating the spreadsheet; started tracking days with each “area”.
  - b. CDL Status and process – Still working on this, the DOT issue is the same with no changes through the current COVID climate.
  - c. SLIB Grant – Secretary Sigel is working on District standardization and sent out a survey with several departments responding. There will be no SLIB submission in September due to the State having no program funds. The next application period will be February. We did receive \$20,000 from the 5<sup>th</sup> cent tax for the CVVFD well/bathroom project. These funds are usually paid out the end of the year after the second tax collection period. The County has started to move on the COVID Relief funding (ARPA funds). They are requesting a letter from the District be submitted Monday, August 23<sup>rd</sup>. Michele will send out an email to get submissions from the departments so we can put together a request letter for ACFD#1 to receive a portion of these funds (possibly a significant amount of money) and have it turned in by the short deadline.
  - d. ISO Status/Hauled Water Program – The ISO audit is scheduled for October 5 and October 6 at 9:00 am. Chiefs should have the information packets. They need answers to all questions on the documents, as well as pump testing and hydrant flow data all submitted ahead of time. Their primary concern/interest is structure response.

Chairman Hawkins wants to support the chiefs in this, suggested a pre-incident survey for businesses. If you would like assistance, please reach out to Chairman Hawkins.

- e. VVFD Land Status Update – The owner is willing to do a property swap, and Attorney Goetz will be drawing up the specifics.
  - f. Rail Tie Wind Project Update – Project has been approved and impact testimonies were moved to September 22<sup>nd</sup>. Chairman Hawkins will be there but would like another Board member to attend. Meeting may be conducted via zoom.
  - g. Incident Response and Dispatching – Chairman Hawkins would like a work session or executive session with the Chief's and Attorney Goetz. Chairman Hawkins is receiving emails from Chief's regarding dispatching issues. Please include "LARC" in email titles. Chief Rinehart mentioned there are continued holes in their communication and they are investing in a privately funded dispatch repeater tower. This is a county wide issue in the area and questions were asked how to engage the Sheriff's department and Highway Patrol. Chairman Hawkins requested Chief Rinehart reach out to Cy via email with all of their information and cc: Chairman Hawkins and EMA Coordinator Halsey to start the conversation. We need data first and then can reach out to the rest of the County.
  - h. LLVFD Items – All departments are done, and Chairman Hawkins will reach out and let the landowner know we have retrieved everything we needed.
  - i. Direct Deposit – This is no cost to the District, only a cost for vendors and no extra work. Michele sent out a survey that had approximately 30 respondents. Of these 70% were yes and 30% were no. *Chairman Hawkins moved in favor of making direct deposit an option for firefighter pay. Motion was seconded by Treasurer Wadsworth and approved unanimously.* Chiefs were directed to let everyone know that direct deposit of fire pay checks is now a district option. There is a form to fill out and a voided check needs to be attached. If you sign up for direct deposit, Teri Jo will also need your email so she can email your paycheck stubs to you.
7. Chiefs Report: No Chiefs meeting
8. Department Reports:
- a. CVVFD – One injured firefighter and truck that needed repair. Engine 1 is back in service.
  - b. BVLFD – Two new CDL's. Are in talks with landowner adjacent to Woods Landing Station for land donation for new station.
  - c. WYCO – Their water storage is on GPS and they have onX maps on the GPS's that are in the trucks. Vistabeam will install more towers through Fall 2022 under the Cares Act.
  - d. TSVFD – Would like permission to acquire a free WSF service truck for hauling equipment, firefighters and drop tanks. Needs approval because WSF needs an immediate answer when they find an appropriate vehicle. Need a minimum of a single cab, 4wd, full size (at least ½ ton) but would like a ¾ or 1 ton. Truck would be no cost except insurance. Would need lights/decals and possibly tires. It will fit in the station during the winter. *Secretary Sigel moved approval of TSVFD acquisition of service truck with all costs covered by the department. Motion was seconded by Chairman Hawkins and approved unanimously.* They are also looking at replacing their Type 4 with a Type 6. *Secretary Sigel moved approval of TSVFD's purchase of a pump and new drop tank*

- liner for \$1400, 100% department funds. Motion was seconded by Treasurer Wadsworth and approved unanimously. PA 311 Tie Siding proper is being sold off and there is the possibility of using of the garages in the old building to keep additional equipment.*
- e. Central – Tender 31 will need plumbing repair. They have rock damage on windows for AC21, AC27, AC12 and AC21 will tires in the future. Have received both engines from WSF. They are short staffed and advertising for help. Will be putting on a fire academy. Waiting on bill of sale for Park City engine so we can get the VIN inspection done.*
  - f. VVFD – No report*
9. PA Approvals: *Secretary Sigel moved ratification of the following PA's, motion was seconded by Chairman Hawkins and approved unanimously:*  
*PA309 – Fire Truck Certification Invoice for Central; \$3088.89, 100% dept funds*  
*PA310 – Pump Primer on WC-15 for WYCO; \$700.00, 100% dept funds*  
New Business: *Chairman Hawkins will reach out to his contacts to see if any suicide assistance is available to volunteer firefighters. Secretary Sigel moved for the Board to formally removed the old Expense Reimbursement Policy, revision date: 2/19/2020, as it was replaced by the Expenditure Policy, approved 7/21/2021. Motion was seconded by Chairman Hawkins and approved unanimously.*
10. Next Meeting: *September 15, 2021*
11. Adjourn: *Secretary Sigel moved to adjourn the meeting at 6:54 pm. Motion was seconded by Chairman Hawkins and approved unanimously.*

*Expenditures by the Board totaling \$5188.89 to include of TSVFD's purchase of a pump and new drop tank liner for \$1400, 100% department funds; Fire Truck Certification Invoice for Central; \$3088.89, 100% dept funds; and Pump Primer on WC-15 for WYCO; \$700.00, 100% dept funds.*

Respectfully Submitted,  
Michele Turner, ACFD#1 Administrative Assistant